



MIAMI VALLEY

Regional Planning Commission

INSTITUTE FOR LIVABLE & EQUITABLE COMMUNITIES

DRAFT WORK PLAN

2021 - 2022

Institute for Livable and Equitable Communities

INSTITUTE STEERING COMMITTEE



INSTITUTE DOMAINS

ALWAYS APPROACHED USING THE LENS OF IMPROVING BOTH LIVABILITY AND EQUITY



Institute Staffing

Committee/Initiative	MVRPC Lead/s	TDF Point of Contact
Institute Steering Committee	Brian / Stacy	Mike / Barbra
Regional Livable Communities	Stacy	Barbra
Regional Equity Initiative	Carlton	Barbra

Targeted Institute Meeting Schedule

Committee/Initiative	Frequency	Total Meetings / Year
Institute Steering Committee	Quarterly	4 meetings
Regional Livable Communities Sub-Committee	Semi-Monthly	6 meetings
Regional Equity Initiative Sub-Committee	Monthly	12 meetings
Miami Valley Age-Friendly Network	Quarterly	4 meetings
Institute Core Group (MVRPC & TDF) for overall Institute Coordination	Quarterly	4 meetings

Institute Administration Next Steps

✓ Bylaws approved & adopted through MVRPC legal counsel & TAC/Board	Brian / Tawana / Stacy
Determine and execute process for nominations and appointments to ISC/RLC/REI	Brian / Tawana/ Stacy
Revise MOU with the Dayton Foundation to reflect the new Institute structure and clarify roles and responsibilities of the work of the Institute	Tawana / Barbra
Develop a dashboard / tracking tool for capturing the MVRPC staff work on the portfolio of Institute projects within MVRPC	Tawana / Andrew / Carlton
Dayton Foundation and MVRPC teams meet quarterly to discuss Institute progress internally, meeting one month to 6 weeks prior to ISC meetings/subcommittee meetings.	All MVRPC leads / TDF counterparts

Institute Projects & Institute Steering Committee

<p><i>ISC 1. Bring together in a collaborative way key stakeholders to identify a community strategy. Establish livability and equity action steps, leveraging the region’s resources for collective impact.</i></p>	
<p>Manage the Institute Structure.</p> <ul style="list-style-type: none"> ✓ Formation of the ISC and Sub - Committees ✓ Membership ✓ Chairpersons ✓ Meeting frequency 	<p>MVRPC & ISC</p>
<p>Guide the work of the ISC and Institute Sub-Committees.</p> <ul style="list-style-type: none"> • Establish a comprehensive strategic planning process • Deliberate engagement of critical community partners and the public • Consider the elements of livability and equity in the framework of the nine domains 	
<p>Use data from 2020 Census and other data to establish benchmarks and dashboards around each of the Institute domains.</p>	

<p><i>ISC 2. Creating a network of critical partners through attendance at relevant meetings, trainings, & community events.</i></p>	
<p>ISC, RLC and REI meetings will feature informative and action oriented agendas to propel the work of the Institute.</p>	<p>MVRPC</p>
<p>Host Annual Institute Forum.</p> <ul style="list-style-type: none"> • Collaborative project between the ISC, Regional Livable Communities and Regional Equity Sub-Committees • Agenda of the annual Institute Forum will be focused on the domains • These one-day events will enhance the preparedness of agency staff, member jurisdictions and partners to advance the work of the Institute through the lenses of livability and equity 	

ISC 3. Broad communication about the value and impact of creating livable & equitable communities.

Institute communication plan and strategy established.

MVRPC

Institute website, e-newsletters, collateral materials developed.

ISC 4. Execute high-impact, focused projects that address community needs, leveraging resources and leadership in multiple domains.

Identify one or two projects to lead where the Institute will have a significant impact.

- Digital Divide – Actively working on this project since 2020, and this work will continue/expand
- MVRPC launching a regional “Plan4Health” initiative
- Determine priority for additional projects

MVRPC
& ISC

Ensure all Institute projects and programs include a community facing outreach strategy so that the process is informed by the public at regular intervals.

ISC 5. Celebrating and institutionalizing best practices.

Develop focused strategies and tools that help transform member jurisdictions into livable and equitable communities.
Promote solutions among member and partner organizations.

MVRPC
& ISC

Establish a library of best practices, both locally and nationally to share as examples for members, stakeholders and partners.

Explore opportunities to formalize recognition of efforts that support the mission and vision of the Institute through media, awards and commendations.

Regional Livable Communities Sub - Committee / Age - Friendly Network

<i>RLC 1. Building a coalition of key allies and participants</i>	
Manage the RLC Sub-Committee <ul style="list-style-type: none"> ✓ Membership ✓ Chairperson ✓ Meeting frequency 	MVRPC
Create opportunities for member organizations, partners, stakeholders and community members to engage with the work of the RLC	

<i>RLC 2. Coordinating with AARP and other partners around age-friendly communities objectives</i>	
Establish Age Friendly Network	Serena / Del Mar Encore Fellow
Coordinate quarterly meetings covering a broad range of topics to include topics on the AARP Age Friendly Designation process	

<i>RLC 3. Creating the structure and opportunities for communities and organizations to implement an ever evolving range of demonstration projects to advance age-friendly communities throughout the region</i>	
Encore Fellow onboarding and establishment of a process for administering demonstration grants	Serena / Del Mar Encore Fellow

RLC 4. Initiating a process to formally join Age-Friendly Network with AARP / WHO, solidifying the focus on livability for all ages

Convene meetings and provide technical assistance for applicants who are looking to go through the official Age-Friendly Designation process and/or apply for AARP Community Challenge grants

Develop a process for communities to apply for Del Mar demonstration grants to implement pilot projects within the Region

Serena /
Del Mar
Encore
Fellow

RLC 5. Institute Coordination

Coordinate projects and opportunities for cohesive work in the domains with the Regional Equity Sub-Committee.

Report progress quarterly to the Institute Steering Committee

Stacy /
Serena

Regional Equity Initiative Sub - Committee / Racial Equity Task Force

<i>REI 1. Establishing a shared vision, common equity goals, and a defined strategy for Regional equity efforts.</i>	
<p>Manage the REI Sub-Committee.</p> <ul style="list-style-type: none"> ✓ Membership ✓ Chairperson ✓ Meeting frequency 	<p>Carlton Eley and the REI Subcommittee.</p>
<ul style="list-style-type: none"> ✓ REI vision statement, mission statement, and goals developed in 2020. 	
<p>Continue and complete the REI Subcommittee's, self-initiated immersion training on racism – the Sankofa Project.</p> <ul style="list-style-type: none"> • The Racial Equity Task Force proposed this project as a priority • The Sankofa Project centers around joint read of a text, allowing the REI Sub-Committee to understand and confront the nuances and subtleties of racism • The monthly conversations inform the equity strategies that are devised by the REI Subcommittee 	
<p>Arrange opportunities for the REI Subcommittee to meet and learn from local and national experts who can elevate solutions from advancing equity in various domains, including clear outcomes and tangible results.</p>	
<i>REI 2. Ensuring meaningful community engagement. Identify, include and engage under-represented community members in the work, making sure that all voices are represented at the table so that we plan with – not for them.</i>	
<p>Review and process input from Equity Listening Sessions and other forums.</p> <ul style="list-style-type: none"> • Identify most frequent concerns • Follow up on outstanding questions • Insights gained from this input will inform projects and outreach 	<p>Carlton Eley, Public Engagement Subcommittee</p>
<p>Launch an equity events calendar.</p> <ul style="list-style-type: none"> • Single resource site for local events and trainings • Public facing with focus on opportunities for community members along with member organizations, partners and stakeholders 	
<p>Create opportunities beyond the monthly REI Sub-Committee meetings which allow and encourage broad community, member organization, partner and stakeholder engagement.</p>	

REI 3. Execute high-impact, equity focused projects that address community needs, leveraging resources and leadership in multiple domains.

Assist member organizations and partners to deliver projects and programs with local impact.

- Provide advisory services and technical expertise to those interested in advancing equity in their organization or community
- Examples: Miamisburg, Huber Heights, Dayton, Omega CDC

Carlton Eley

Collaborate with Learn to Earn and other partners on the Northwest Dayton / Blue Meridian project.

Undesign the Redline

- Support Learn to Earn’s leadership of the exhibits through active participation in the community engagement and public information planning committees.
- Lead the “What’s Next?” efforts after the exhibit – creating opportunities for further engagement and project related efforts identified as a result of exhibit

Launch the “Environmental Justice Academy” in cooperation with EPA Region 5 in Chicago.

- The Environmental Justice Academy equips grassroots leaders with skills necessary to take action, and to influence change in their communities.
- Participants develop skills to identify environmental challenges resulting in adverse conditions and accomplish their communities’ environmental improvement goals.
- Topics include environmental law, visioning, community capacity building, leadership development, consensus building and dispute resolution, partnering and leveraging resources, identifying financial resources, management and leadership, replication of best practices.
- As communities consider how to advance equity, it is important to acknowledge environmental justice represents one of the pathways for achieving this goal.
- The Environmental Justice Academy will increase the capacity building and organizational development of participants, and it will facilitate opportunities for MVRPC to establish relationships with new partners.

REI 4. Developing and implementing an approach to scale equity efforts to additional cities, institutions and corporate partners in order to create a “culture of equity” and to accomplish systems transformation.

Identifying a cohort of equity facilitators in each domain so that there is cross-sector agreement about what engagement around equity should entail within the different participating partner organizations and that will represent a reliable and reputable community of professionals devoted to equity work.	Carlton & Del Mar Encore Fellow
Convening a critical mass of cross-sector leaders to experience the same equity trainings, resulting in shared understanding about what equity means to community leaders and requires of community organizations.	
Create an Equity Training and Education Program to help partner organizations within the Miami Valley to cultivate “an equity filter” and equity thought process in their communities.	
Identifying partners in each domain who will serve as “early adopters” for exploring how to address institutional policies and practices that are contributing to or exacerbating inequities within their organizations and their systems by conducting equity impact reviews.	

REI 5. Using data to identify the most appropriate approaches to address equity issues

Synthesize findings from local research and ensuring that all the relevant data for addressing the equity issues associated with underserved populations are available, especially as related to the targeted sectors.	Carlton & REI Subcommittee
Leverage MVRPC’s convening power and host a “strategic discussion” on metrics and indicators for equity.	
Explore options for creating an equity metrics tool. <ul style="list-style-type: none"> • Create a tool to track, analyze and display performance indicators for equity • Use of multiple data sources, including those related to the domains • Focus on transparency and general accountability. 	

RLC 6. Institute Coordination

Coordinate projects and opportunities for cohesive work in the domains with the Regional Livable Communities Sub-Committee.	Carlton
Report progress quarterly to the Institute Steering Committee	